



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 31, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Marc Zafferano, City Attorney

PREPARED BY: Jennifer Dianos, Assistant to the City Manager

SUBJECT: Receive report on the San Bruno Community Foundation FY2022-23 Budget

BACKGROUND:

The San Bruno Community Foundation (SBCF) is the organization created by the City Council to invest, manage and expend the restitution settlement of \$70 million in cash and real property that the City received from PG&E after the gas line explosion in the Crestmoor neighborhood. In 2016, SBCF began implementing a series of programs utilizing the restitution funds for the benefit of the San Bruno community, consistent with their Program Strategy Framework. These programs include:

- The Crestmoor Scholarships (Budgeted at \$160,000, with SBCF likely to award a total of 11 scholarships in 2023: six high school to four-year college; two high school to community college; and, three community college to four-year college);
- The Community Grants Fund (Budgeted at \$300,000 reflecting \$200,000 of the SBCF's funds and a \$100,000 anticipated donation from a community partner); and,
- Other strategic grants to benefit the City of San Bruno and San Bruno residents, including:
 - \$5 million placeholder for a possible significant strategic grant(s);
 - \$500,000 for possible use for other, smaller strategic grants; and
 - \$10,000 for an off-cycle small grant request.

Under Article XVI of the Foundation's Bylaws, adoption of the Foundation's annual budget requires City Council approval.

The SBCF Board is scheduled to review its FY2022-23 Budget at its regular meeting on Wednesday, June 1, 2022. Copies of the staff report, resolution, and budget are provided as Attachment 1.

DISCUSSION:

The attached SBCF staff report describes and explains all of the line items in the budget. The budget reflects the Foundation's anticipated program disbursements and support costs for Foundation activities, which are based on actual expenses for the past year as well as reasonable projections for the following year. The funds available for operations are primarily transfers from SBCF's Quasi-Endowment, Strategic Pool, and Liquidity-RAC subaccount.

Please note that each year the Foundation has its financial statements audited by an independent auditor, which has consistently issued an unconditional audit letter certifying that the Foundation is complying in all material respects with generally accepted accounting principles and all established internal controls.

Leslie Hatamiya, the Foundation's Executive Director, will give an overview of the Foundation's activities, present the FY2022-23 budget, and be available to answer any questions.

FISCAL IMPACT:

None.

ALTERNATIVES:

1. Provide direction to the SBCF regarding the budget line items.

ATTACHMENTS:

1. SBCF Staff Report and Budget dated May 27, 2022

DISTRIBUTION:

SBCF Board of Directors

DATE PREPARED:

May 27, 2022